

TRADE TRACKING SYSTEM

90/06/20

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1989

POST : RABAT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	392	14.00	22.50	0.59
FROM TERRITORIES :	177	5.00	15.00	0.35
B. VISITS TO CLIENTS IN TERRITORY :	81	8.00	17.50	0.43
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	3	15.00	15.00	0.45
CONFERENCE SEMINARS :	1	10.00	10.00	0.30
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	8	3.00	7.50	0.18
POST INITIATED :	12	4.00	2.50	0.09
E. COMMUNICATIONS ACTIVITIES :	3	4.00	2.50	0.09
F. INVESTMENT ENQUIRIES				
FROM CANADA :	2	3.00	0.00	0.03
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	5.00	0.10
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	3.00	0.00	0.03
HOST GOVERNMENT :	4	4.00	1.50	0.07
OTHER DEPARTMENT :	5	7.00	1.00	0.09
PROVINCES/MUNICIPALITIES :	4	3.00	0.00	0.03
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K. SERVICE TO OTHER MISSION PROGRAMS :		7.00	0.00	0.07
***** TOTALS *****		100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 108
FROM TERRIT : 71

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 6

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 2