

ARTICLE *Kbis-05***Time Limits for the Tendering Process**

1. An entity shall prescribe time limits for the tendering process that allow sufficient time for suppliers to prepare and submit responsive tenders, taking into account the nature and complexity of the procurement. An entity shall provide no less than 30 days between the date on which it publishes the notice of intended procurement and the deadline for submitting tenders.
2. Notwithstanding paragraph 1, entities may establish a time limit of less than 30 days, but in no case less than 10 days, in the following circumstances:
 - (a) where the entity has published a notice containing the information specified in Article *Kbis-04(2)* at least 30 days and not more than 12 months in advance;
 - (b) in the case of the second or subsequent publications of notices for procurement of a recurring nature;
 - (c) where an entity procures commercial goods or services that are sold or offered for sale to, and customarily purchased and used by, non-governmental buyers for non-governmental purposes; or
 - (d) where an unforeseeable state of urgency duly substantiated by the entity renders impracticable the time limits specified in paragraph 1.

ARTICLE *Kbis-06***Information on Intended Procurements**

1. An entity shall provide interested suppliers tender documentation that includes all the information necessary to permit suppliers to prepare and submit responsive tenders. The documentation shall include all criteria that the entity will consider in awarding the contract, including all cost factors, technical requirements and the weights or, where appropriate, the relative values, that the entity will assign to these criteria in evaluating tenders.