

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	302	15.00	25.25	1.16
FROM TERRITORIES :	354	15.00	14.00	0.71
B.VISITS TO CLIENTS IN TERRITORY :	58	10.00	10.50	0.52
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	5	0.00	8.00	0.32
MISSIONS :	1	0.00	0.50	0.02
CONFERENCE SEMINARS :	6	0.00	6.00	0.24
OTHER :	8	5.00	2.00	0.13
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	3.00	0.50	0.05
POST INITIATED :	17	6.00	3.00	0.18
E.COMMUNICATIONS ACTIVITIES :	1	1.00	0.00	0.01
F.INVESTMENT ENQUIRIES				
FROM CANADA :	11	2.00	2.50	0.12
FROM TERRITORIES :	5	0.00	1.25	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	15	2.00	3.75	0.17
CONNECTIONS ARRANGED :	15	0.00	4.25	0.17
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.75	0.03
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	6	2.00	0.75	0.05
HOST GOVERNMENT :	5	3.00	0.50	0.05
OTHER DEPARTMENT :	14	3.00	2.75	0.14
PROVINCES/MUNICIPALITIES :	11	5.00	2.00	0.13
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		22.00	5.00	0.42
LEAVE, PROFESSIONAL DEVELOP :		3.00	3.00	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	3.75	0.15
L.TOURISM PROGRAM ACTIVITIES :		3.00	0.00	0.03
***** TOTALS *****		100.00	100.00	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	7
	FROM TERRIT :	4
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	19
	FROM TERRIT :	12
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	3
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	4