

do not remove the original baggage check, but deliver all to Agent at station where baggage is left, explaining to him that the destination has been changed, giving reasons, and make proper notation on train report under head of "Special Report."

(k) If passengers request baggage to be carried beyond the point to which it is checked, Train Baggage-men will refer them to Station Baggage Agent at point to which baggage is checked, who will arrange to recheck baggage on presentation of necessary tickets. Request to carry baggage beyond destination.

(l) Train Baggage-men will not, under any consideration, deliver baggage to parties holding mismatched checks, or who have lost their duplicate checks. All such baggage must be delivered to the Agent at the station to which checked. Train Baggage-men not to deliver baggage when checks are lost or mismatched.

(m) When baggage is received from a foreign line bearing an excess baggage or C.O.D. check issued to a point beyond this Company's line, making this Company an intermediate line, T.B.M. will fill out in space provided for that purpose on trip report as per instructions thereon, or on any other form that may be provided, the initials of railroad issuing the check, initial point, destination, initials of terminal line, the station at which baggage is received, excess baggage or C.O.D. check number, and amount collected as entered on the excess baggage or C.O.D. strap check. Train Baggage-man's report of foreign excess.

(n) In case of accident to train, or if from any cause it becomes necessary to transfer baggage, mail, etc., from one car to another, carefully count the number of pieces out of your car and check them into the car to which transferred. See that nothing is lost, damaged or stolen. Accident to train.

(o) When baggage is lost or damaged by accident to train, telegraph General Baggage Agent as soon as possible stating where the accident occurred, number of pieces of baggage damaged, and where the damaged baggage may be found. Baggage lost or damaged.

(p) Train Baggage-men immediately on departure of the train will take account of all baggage, registered Record to be made.