

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : BRUSSELS, NAC

		NUMBER	% OFFICER-TIME		TOTAL-TIME
			CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	140	20.00	0.00	0.80
	FROM TERRITORIES	20	5.00	0.00	0.20
B. VISITS TO CLIENTS IN TERRITORY	VISITS	4	5.00	0.00	0.20
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	0	0.00	0.00	0.00
	MISSIONS	2	10.00	0.00	0.40
	OTHER	0	0.00	0.00	0.00
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		2	5.00	0.00	0.20
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	0	0.00	0.00	0.00
	FROM TERRITORIES	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
		0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA		0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		0	5.00	0.00	0.20
	FROM OTHER GOV'T SOURCES- CONTACTS	0	20.00	0.00	0.80
	- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		5.00	0.00	0.20
	LEAVE, PROFESSIONAL DEVELOP		15.00	0.00	0.60
J. SERVICE TO OTHER MISSION PROGRAMS			10.00	0.00	0.40
***** TOTALS *****			100.00	0.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 31

FROM TERRIT : 0

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 4

- LOCALLY-ENGAGED : 0