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Beneficiary Fund in the
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monthly report to
ch report shall be
h month, and sent

to the Grand Recorder on or before the first day of the
succeeding month.

CONTENTS OF MONTHLY REPORTS

45. The monthly report required to be made by each Subordinate Lodge shall contain the following information: The amount collected from the members on current or back assessments; all suspensions, deaths, withdrawals, annulments of Beneficiary Certificates, re-instatements and initiations; and in the case of each suspension for non-payment of assessments, record shall be made of the manner of service of the assessment notice, the date when the notice was served, and the last known post office address of the member suspended, this record shall be certified to by the Financier and attested by the Recorder, on a blank provided for that purpose on the report.

FORWARDING REPORTS

46. The monthly report shall be made up by the Financier and Recorder upon the regular blank provided for that purpose, and shall be mailed by the Recorder, to the Grand Recorder, on or before the first day of each calendar month, and should said report fail to reach the Grand Recorder on the seventh day of said month, it shall be the duty of the Grand Recorder to call upon the Recorder of each delinquent Lodge, by telegram or otherwise, to forward said report forthwith. Should the report of any Lodge fail to reach the Grand Recorder by the fifteenth day of the month, it shall be the duty of the Grand Recorder to notify the Master Workman of the Subordinate Lodge thus delinquent, of the fact immediately, and it shall be the duty of the Master Workman to obtain such report forthwith and have it forwarded to the Grand Recorder. In case more than one assessment is called, the remittance of each of them shall be accompanied with a report. In months in which no assessment is called, a report shall be made as if there was an assessment, except the blank for current assessment shall not be filled.

FAILURE TO FOR- WARD REPORTS

47. Any Subordinate Lodge failing to make a monthly report, when required to do so by the Grand Master Workman, shall have its Charter suspended by the Grand Master Workman. He may re-instate the Charter under provisions of Section 56 of the Grand Lodge Constitution.