

Position Number 392 - Administrative Trainee

TRAFFIC VIOLATIONS

I Parking

All persons who have diplomatic rank are immune from enforcement. The police issue tickets in all cases and this practice is reasonable from the point of view of morale of both the police and the general public. The frequency of all parking violations is 100 per month.

(a) The normal, but not usual, procedure is for the mission to send the ticket together with an explanatory note to Protocol Division (frequency 20 per month). Protocol then sends the ticket with a covering, partially typed, form letter to the Police. A copy of this letter and the Mission's letter are filed on 22-8-2-16.

(b) There is a second form letter, EXT 751, for non-diplomats who were on official duty at the time of the infraction (frequency, 10 per month).

(c) Parking violations incurred outside of Ottawa (frequency 5 per month) are dealt with by letters which follow a standard pattern.

(d) The usual case however is for the infraction not to be reported (frequency estimated at 60 per month) to Protocol Division by the mission. These are brought to the attention of Protocol Division by means of a list prepared by the Ottawa Police Department each month of all parking infractions. Those for which a letter has been received from Protocol by the Police are indicated on the list. The name of the individual and the Mission are indicated on the police list and the mission(s) with the largest number of infractions is informed of this fact by telephone.