

Annex 4: Expense Report: South Asia Partnership - Civil Society Workshop

	<u>Budget</u>	<u>Spent To Date</u>	<u>Estimated Costs Remaining</u>	<u>Estimated Totals</u>
B.3 Antigonish				
B.3.1 Venue, Equipment (Donated)	0	0		0
B.3.2 Lunches, Refreshments	4,620	1,472		1,472
B.3.3 Special Event	3,500	880		880
	8,120	2,352	0	2,352
B.4 Promotion, Documentation, Materials				
B.4.1 SAP Concept Paper	1,000	1,035		1,035
B.4.2 Development of Case Studies	2,700	0		0
B.4.3 Promotion	500	970	450	1,420
B.4.4 Documentation/Workbk-post-workshop	2,000	0		0
B.4.5 Materials/Workshop Kit	3,000	2,578	230	2,808
	9,200	4,583	680	5,263
B. WORKSHOPS - TOTAL:	43,540	15,972	3,265	19,237
C. MANAGEMENT/COORDINATION				
C.1 Coordinator	12,750	16,660		16,660
C.3 Admin. Support/Recorders	2,250		600	600
C.3 Overheads @ 58.9%	8,835	10,166		10,166
C. MANAGEMENT/COORD. - TOTAL:	23,835	26,826	600	27,426
TOTAL EXPENDITURES:	126,080	90,728	6,448	97,176

SOURCES OF FUNDS

	<u>Estimate</u>	<u>Actual</u>	<u>Receivable</u>	<u>Estimated Totals</u>
D. SAP Canada Contribution	57,835	74,278	48	74,326
E. Registration Fees-Ottawa	7,000	7,070		7070
F. Registration Fees-Calgary	1,500		400	400
G. Registration Fees-Coady	1,500	500		500
H. Coady Contribution of Wine&Cheese Eve	0	880		880
I. Funds From Other Sources	58,245	8,000	6,000	14000
TOTAL:	126,080	90,728	6,448	97,176