Adding a Data Series to a Chart

Once you start to work with a chart, you might want to add a new data series to it. You do this by selecting the cells in the sheet table, and then dragging the new data onto the chart. Quattro Pro automatically inserts the new data series into the chart in the appropriate location.

METHOD —

To add a data series to a chart:

- 1. In the sheet, select the new data to be added.
- 2. Position the pointer on an edge of the selected cells until the pointer changes to a four-way arrow.
- 3. Drag the cells over the floating chart.
- 4. Release the mouse button.

EXERCISE

In the following exercise, you will add a data series to the chart.

- 1. Make sure the Books sheet is active
- 2. Select cells D4..D7
- Position the pointer on an edge of the selected cells until the pointer changes to a four-way arrow
- Drag the cells over the floating chart

The pointer changes to a bar chart with a + (plus sign) in the upper right corner.

5. Release the mouse button

The series is added, as shown in Figure 9-6.

END