

09/09/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1992

POST : DETROIT

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|---|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 461 | 3.50 | 37.66 | 1.20 |
| FROM TERRITORIES : | 330 | 2.50 | 23.33 | 0.75 |
| B. VISITS TO CLIENTS IN TERRITORY : | 53 | 11.50 | 8.33 | 0.48 |
| C. EXPORT/TRADE/POLICY FAIRS : | 3 | 0.00 | 1.33 | 0.04 |
| PROJECTS AND EVENTS MISSIONS : | 3 | 0.00 | 3.00 | 0.09 |
| CONFERENCE SEMINARS : | 4 | 10.00 | 2.00 | 0.26 |
| OTHER : | 2 | 0.00 | 1.66 | 0.05 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 0 | 0.00 | 0.66 | 0.02 |
| POST INITIATED : | 5 | 5.00 | 0.66 | 0.12 |
| E. COMMUNICATIONS ACTIVITIES : | 2 | 2.50 | 0.00 | 0.05 |
| F. INVESTMENT ENQUIRIES FROM CANADA : | 7 | 6.50 | 1.00 | 0.16 |
| FROM TERRITORIES : | 15 | 2.50 | 0.66 | 0.07 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 4 | 5.00 | 0.66 | 0.12 |
| CONNECTIONS ARRANGED : | 2 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST : | | 9.00 | 2.66 | 0.26 |
| I. SERVICE REQUESTS FM GOV'T SOURCES NGO : | 4 | 0.00 | 1.33 | 0.04 |
| HOST GOVERNMENT : | 8 | 1.00 | 1.66 | 0.07 |
| OTHER DEPARTMENT : | 8 | 3.00 | 2.00 | 0.12 |
| PROVINCES/MUNICIPALITIES : | 14 | 3.50 | 1.33 | 0.11 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 27.50 | 3.33 | 0.65 |
| LEAVE, PROFESSIONAL DEVELOP : | | 2.50 | 5.00 | 0.20 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 2.00 | 1.66 | 0.09 |
| L. TOURISM PROGRAM ACTIVITIES : | | 2.50 | 0.00 | 0.05 |
| ***** TOTALS ***** | | 100.00 | 99.92 | 5.00 |

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| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : | 7 |
| FROM TERRIT : | 5 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : | 60 |
| FROM TERRIT : | 59 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | 9 |
| NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : | 2 |
| -LOCALLY ENGAGED : | 3 |