

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : ABIDJAN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	247	50.00	30.00	0.80
FROM TERRITORIES :	55	10.00	12.00	0.22
B. VISITS TO CLIENTS IN TERRITORY :	30	10.00	4.00	0.14
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	3.00	3.00	0.06
MISSIONS :	1	2.00	1.00	0.03
CONFERENCE SEMINARS :	3	5.00	2.00	0.07
OTHER :	1	0.00	1.00	0.01
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	4	5.00	7.00	0.12
POST INITIATED :	2	0.00	3.00	0.03
E. COMMUNICATIONS ACTIVITIES :	1	0.00	1.00	0.01
F. INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	7.00	0.07
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	1	5.00	1.00	0.06
OTHER DEPARTMENT :	1	2.00	1.00	0.03
PROVINCES/MUNICIPALITIES :	1	0.00	1.00	0.01
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		0.00	25.00	0.25
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.00	0.04
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 10

FROM TERRIT : 2

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 48

FROM TERRIT : 51

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 2

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 1

-LOCALLY ENGAGED : 1