

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

89/05/12

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : TUNIS

|   | NUMBER | % OFFICER-TIME<br>CANADA | LOC-ENG | TOTAL-TIME<br>PERSON-QTR |
|---|--------|--------------------------|---------|--------------------------|
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :   | 250    | 27.00                    | 30.00   | 0.57                     |
| FROM TERRITORIES :                              | 132    | 10.00                    | 12.00   | 0.22                     |
| B.VISITS TO CLIENTS IN TERRITORY :              | 78     | 10.00                    | 10.00   | 0.20                     |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS       |        |                          |         |                          |
| FAIRS :   | 2      | 10.00                    | 10.00   | 0.20                     |
| MISSIONS :                                      | 6      | 5.00                     | 3.00    | 0.08                     |
| CONFERENCE SEMINARS :                           | 1      | 10.00                    | 5.00    | 0.15                     |
| OTHER :   | 7      | 2.00                     | 3.00    | 0.05                     |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :   | 5      | 3.00                     | 3.00    | 0.06                     |
| POST INITIATED :                                | 20     | 5.00                     | 6.00    | 0.11                     |
| E.COMMUNICATIONS ACTIVITIES :                   | 7      | 3.00                     | 2.00    | 0.05                     |
| F.INVESTMENT ENQUIRIES FROM CANADA :            | 0      | 0.00                     | 0.00    | 0.00                     |
| FROM TERRITORIES :                              | 0      | 0.00                     | 0.00    | 0.00                     |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0      | 0.00                     | 0.00    | 0.00                     |
| CONNECTIONS ARRANGED :                          | 0      | 0.00                     | 0.00    | 0.00                     |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :  |        | 0.00                     | 0.00    | 0.00                     |
| I.SERVICE REQUESTS FM GOV'T SOURCES             |        |                          |         |                          |
| NGO :   | 4      | 1.00                     | 2.00    | 0.03                     |
| HOST GOVERNMENT :                               | 11     | 4.00                     | 2.00    | 0.06                     |
| OTHER DEPARTMENT :                              | 11     | 3.00                     | 3.00    | 0.06                     |
| PROVINCES/MUNICIPALITIES :                      | 6      | 1.00                     | 4.00    | 0.05                     |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:  |        | 5.00                     | 0.00    | 0.05                     |
| LEAVE, PROFESSIONAL DEVELOP :                   |        | 0.00                     | 5.00    | 0.05                     |
| K.SERVICE TO OTHER MISSION PROGRAMS :           |        | 1.00                     | 0.00    | 0.01                     |
| ***** TOTALS *****                              |        | 100.00                   | 100.00  | 2.00                     |

NUMBER OF BUSINESS VISITORS FROM CANADA : 191  
FROM TERRIT : 102

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 10

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1