

Mr. Herriot,—

Oil and waste, with which we include all kinds of inflammable material such as paint, etc., are kept in a separate building under the jurisdiction of the general storekeeper. Any foreman requiring any of this material has to issue a material order slip which goes to the paint stores, or wherever this material is stored and they issue just the same as any other material. Of course as in all shops there is a certain limit fixed for each department. They are allowed so much waste for cleaning. Of course waste for cleaning up any special articles must have an order put in charging the waste to this particular job.

There is a special classification for all accounts. Shop expenses account is kept separate from the regular sales or shop orders.

Mr. Herring,—

Does each part of the plant have an order number.

Mr. Herriot,—

Each part of the plant is distinguished by a special number.

Each shop has a tool department, with a man in charge, who hands out the tools that are required and it is his business to see that they are returned; of course if they get broken in an ordinary way, why of course they have to be replaced, and the cost of course is an overhead charge that every plant carries.

Secretary,—

Take the case of your oil, your inventory shows five hundred gallons on hand, but you have actually only got 450 gallons on hand. How do you handle that?

Mr. Herriot,—

We are up against that problem occasionally. There is a certain amount of shrinkage, especially in oils and paint. There is always an overage or shortage at sometime or other in nearly all classes of material, but with the perpetual inventory such as we have it is an easy matter to adjust.

Mr. McRobert,—

I would like to propose a hearty vote of thanks to Mr. Herriot for the paper he has read to us, and I am sure everyone is pleased with the manner in which he has handled the discussion. Seconded by Mr. Wright. Carried.