

4. The proofs of each paper should be read and corrected by the examiner and by at least one other member of his department.

The Re-reading of Individual Papers

5. Unjustifiably optimistic but determined parents frequently ask that their child's paper should be re-read, and are a nuisance to me if I refuse, and to the examiner if I grant their request. I therefore suggest

- (a) Any candidate may have his marks checked (i.e. the addition) on a payment of \$1.00. The fee to be returned if the addition is incorrect.
- (b) Any candidate may apply to the Registrar for a re-reading of any paper, stating in writing the reasons for this request, and, if possible, getting a letter from the principal of his school supporting it. A fee of \$5.00 must accompany the request. If the request seems reasonable, the Registrar, in consultation with the examiner, will appoint a second reader and the two examiners will re-read the paper. For this I suggest that each reader be paid \$1.00.

If the original examiner is not available the Registrar should appoint the most suitable man he can obtain.

I suggest that these appointments be made by myself since I am here at the time and may be, and am, consulted in my office by parents and principals.

If re-reading justifies an alteration of marks, the \$5.00 fee should be returned.

The Revision of Marks

6. There are two cases

- (a) The student who has passed with high marks in all subjects but one and has failed in this by one or two marks.
When this happens I suggest that the examiner in this paper be consulted and that if he feels that an extra mark or two should be awarded, the marks be altered accordingly. Such cases are rare.
- (b) The marks of an examiner make the percentage of failures in that subject unduly high.
The Matriculation Board could not meet to discuss such an event for it would occur in July. I suggest that the Registrar call a meeting of those members of the Board and of the Revising Committee who are available, and discuss the problem with them.
If the paper is being used by the Department of Education for the High School Leaving Examination, any action should be taken in consultation with the Department.