4. A detailed Program Component Description form
(Appendix "B")* must be completed. This may be either
left with the D.G. during the first interview, or
completed by the team on the basis of available
information and interviews. In the latter case,
however, all recorded information should be confirmed
by the appropriate manager.

5. A (possibly) revised Evaluability Profile should
be completed on the basis of the interviews and any
other new information collected.

6. At least two (preferably three) basically different
approaches to the evaluation should be identified, and
resource requirements estimated. "Basic differences" would
involve some combination of the type of evaluation, scope ,
methodological design, important issues, and empirical data
requirements.

7. A recommended approach should then be selected by
the team, and a broad outline of this approach developed.
This outline should include: type of evaluation; important
questions and issues to be addressed; proposed effectiveness
indicators and how they will be measured; scope; data
requirements; resource requirements, and timeframe.

* included as Appendix D to the report.