

*Sharing Information*

To solicit and provide information by:

- demonstrating a genuine interest in receiving information from others;
- encouraging others to offer their ideas or opinions;
- readily sharing information regarding significant events, situations affecting others; and
- consulting with individuals before making changes that involve them personally.

*Being a Team Player*

To contribute to group objectives in a team environment through:

- cooperating and interacting well with others;
- working collaboratively as opposed to competitively with others;
- acknowledging diverse opinions, addressing relevant concerns; and
- working towards consensual solutions that enhance the output.

**Self-Management Competencies**

*Getting the Job Done*

To achieve desired results through:

- accepting ownership of projects;
- acting in a decisive and committed way to ensure that key objectives are met on time;
- establishing priorities, identifying critical tasks, pushing projects forward; and
- remaining accountable throughout the project and delivering on commitments.

*Managing Self Learning*

To maintain an active interest in personal learning and self-development by:

- seeking feedback on performance;
- evaluating one's own strengths and weakness;
- maintaining and updating one's own career goals;
- modifying one's behaviour based on feedback or self-analysis of past mistakes, experience and personal areas for improvement; and
- participating fully in formal training programs.