

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1992

POST : ANKARA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES	270	23.00	54.00	1.54
FROM CANADA :				
FROM TERRITORIES :	124	11.50	31.00	0.85
B. VISITS TO CLIENTS IN TERRITORY :	37	10.00	3.00	0.26
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	8.50	3.50	0.24
MISSIONS :	3	7.50	3.00	0.21
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	4	7.50	0.00	0.15
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	12	3.50	1.00	0.09
POST INITIATED :	21	7.50	3.00	0.21
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	0.50	0.01
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.50	0.50	0.06
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	0.50	0.00	0.01
HOST GOVERNMENT :	2	0.00	0.00	0.00
OTHER DEPARTMENT :	8	2.50	0.00	0.05
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.50	0.00	0.05
LEAVE, PROFESSIONAL DEVELOP :		8.00	0.50	0.17
K. SERVICE TO OTHER MISSION PROGRAMS :		5.00	0.00	0.10
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 12

FROM TERRIT : 4

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 54

FROM TERRIT : 17

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 5

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 2