

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : ABIDJAN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES				
FROM CANADA :	293	30.00	36.00	0.66
FROM TERRITORIES :	104	8.00	10.00	0.18
B. VISITS TO CLIENTS IN TERRITORY	58	5.00	15.00	0.20
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	2.00	0.00	0.02
MISSIONS :	2	3.00	2.00	0.05
CONFERENCE SEMINARS :	3	3.00	4.00	0.07
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS				
HQ REQUESTED :	3	0.00	4.00	0.04
POST INITIATED :	4	5.00	3.00	0.08
E. COMMUNICATIONS ACTIVITIES	4	1.00	2.00	0.03
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST	1	1.00	8.00	0.09
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	0.00	1.00	0.01
HOST GOVERNMENT :	1	0.00	1.00	0.01
OTHER DEPARTMENT :	1	0.00	1.00	0.01
PROVINCES/MUNICIPALITIES :	2	1.00	0.00	0.01
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:	3	3.00	0.00	0.03
LEAVE, PROFESSIONAL DEVELOP :	32	32.00	11.00	0.43
K. SERVICE TO OTHER MISSION PROGRAMS	6	6.00	2.00	0.08
L. TOURISM PROGRAM ACTIVITIES	0	0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	4
	FROM TERRIT :	5
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	36
	FROM TERRIT :	72
NUMBER OF PEMD APPLICATIONS COMMENTED ON	:	1
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1