

Moving a Window

One way you can customize your Windows NT desktop is by moving windows. Often when you open a window it obscures part of the desktop or is not located where you want it to be. When this happens, you can move the window anywhere on the desktop. In Windows NT Workstation 4.0, the contents of the window move as you drag.

METHOD

To move a window:

1. In the window you want to move, point to the title bar.
2. Drag the title bar to a new location on the desktop.

EXERCISE

In the following exercise, you will move a window.

1. Open the My Computer window
2. In the My Computer window, point to the title bar
3. Drag the My Computer title bar to the top right corner of the desktop *The My Computer window moves to the top right corner of the desktop.*
4. Drag the My Computer title bar to the bottom left corner of the desktop *The My Computer window moves to the bottom left corner of the desktop.*
5. Drag the My Computer window title bar to the center of the desktop *The My Computer window moves to the center of the desktop.*

END