
APPENDIX II

Exporter's Briefing Sheet for Posts

Note: This is a sample of a form designed to summarize the points listed above in a type of briefing document to be completed and sent to each consulate you intend to visit.

The thorough completion of this sheet will greatly assist the post in providing the information you require to export successfully.

Company:

Street:

City:

Province:

Zip:

Area:

Telephone:

Telex No:

Answer Back:

Fax No:

Electronic Mail:

Company President:

Export Contact:

Company Profile

Date Established:

No. of Employees:

Sales (Optional):

Export Sales:

Sample of Key Canadian Customers:
