

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : SANTIAGO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	795	12.50	15.00	0.70
FROM TERRITORIES :	850	5.00	11.66	0.45
B.VISITS TO CLIENTS IN TERRITORY :	80	5.00	8.33	0.35
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	4	7.50	11.66	0.50
MISSIONS :	5	15.00	10.00	0.60
CONFERENCE SEMINARS :	3	2.50	3.33	0.15
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	14	10.00	3.33	0.30
POST INITIATED :	10	7.50	5.00	0.30
E.COMMUNICATIONS ACTIVITIES :	1	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	7	5.00	1.66	0.15
FROM TERRITORIES :	5	2.50	3.33	0.15
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	1.66	0.10
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	5	2.50	5.00	0.20
OTHER DEPARTMENT :	15	7.50	8.33	0.40
PROVINCES/MUNICIPALITIES :	5	5.00	6.66	0.30
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		2.50	3.33	0.15
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	1.66	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.94	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	35
	FROM TERRIT :	15
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	220
	FROM TERRIT :	415
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		14
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3