

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : AMMAN

		NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES	FROM CANADA	168	20.00	30.00	0.80
	FROM TERRITORIES	99	10.00	20.00	0.50
B. VISITS TO CLIENTS IN TERRITORY	VISITS	91	12.00	22.50	0.57
C. EXPORT PROMOTION PROJECTS & EVENTS	FAIRS	0	0.00	0.00	0.00
	MISSIONS	2	10.00	0.00	0.10
	OTHER	1	5.00	0.00	0.05
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED		13	10.00	0.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES	FROM CANADA	4	1.00	3.00	0.07
	FROM TERRITORIES	15	2.00	6.00	0.14
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA		0	0.00	0.00	0.00
	CONNECTIONS ARRANGED	0	0.00	0.00	0.00
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA		2	5.00	12.50	0.30
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS		8	3.00	1.00	0.05
	FROM OTHER GOV'T SOURCES- CONTACTS	7	0.00	0.00	0.00
	- REPORTS	5	2.00	2.00	0.06
I. ADMINISTRATION:	PROGRAM MANAGEMENT & ADMIN.		10.00	0.00	0.10
	LEAVE, PROFESSIONAL DEVELOP		0.00	3.00	0.06
J. SERVICE TO OTHER MISSION PROGRAMS			10.00	0.00	0.10
***** TOTALS *****			100.00	100.00	3.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 57  
FROM TERRIT : 32

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 2