

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5347	12.60	20.55	19.19
FROM TERRITORIES :	7825	7.60	17.28	14.85
B.VISITS TO CLIENTS IN TERRITORY :	1451	11.13	7.88	10.07
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	96	2.95	5.49	4.95
MISSIONS :	118	4.60	5.07	5.38
CONFERENCE SEMINARS :	126	4.16	2.73	3.62
OTHER :	96	2.53	1.32	1.98
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	189	5.93	2.55	4.26
POST INITIATED :	294	5.95	3.73	5.06
E.COMMUNICATIONS ACTIVITIES :	214	3.16	1.64	2.46
F.INVESTMENT ENQUIRIES				
FROM CANADA :	107	2.00	1.70	2.00
FROM TERRITORIES :	290	1.97	3.11	2.94
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	256	0.46	2.16	1.65
CONNECTIONS ARRANGED :	141	0.20	1.55	1.13
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.30	1.26	1.84
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	244	0.76	1.02	1.02
HOST GOVERNMENT :	125	1.27	0.79	1.08
OTHER DEPARTMENT :	322	4.09	2.56	3.48
PROVINCES/MUNICIPALITIES :	317	2.79	1.55	2.24
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.95	1.56	5.76
LEAVE, PROFESSIONAL DEVELOP :		6.83	5.52	6.64
K.SERVICE TO OTHER MISSION PROGRAMS :		4.44	0.35	2.15
L.TOURISM PROGRAM ACTIVITIES :		1.23	8.53	6.25
***** TOTALS *****		99.90	99.90	110.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	454
	FROM TERRIT :	238
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1165
	FROM TERRIT :	1894

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	52
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NUMBER OF OCCUPIED OFFICER POSITIONS	- CANADA BASED :	43
	- LOCALLY ENGAGED :	67