

EAMIP PROJECT NO. CC01

TITLE: Operational Plan Framework

RESPONSIBILITY: Project Manager: CML - I. McLean  
Project Officer: CML - I. Massip

PRESENT SITUATION:

The External Affairs Management Improvement Program (EAMIP) Steering Committee and the Department's Executive Committee recently reviewed the OPF outline and agreed, in principle, that work should proceed along the lines proposed and that the full OPF be developed following the concept presented to them. Work is proceeding on the Introduction section and on the description and statement of objectives of the Canadian Interests Abroad Program.

OBJECTIVE:

The OPF will provide the senior management of the Department with an effective management tool. It will provide a means of establishing more systematic links between policy and resources. Decisions on the level of resources necessary for a particular policy to be carried out will be facilitated, as well, the analyses of those potential trade-offs in resource terms necessary to obtain specific objectives.

The OPF will provide Parliament with more information on the Department's programs and on how the Department manages its resources.

GOAL:

The Department expects to be in a position to present a first draft of the major elements of the OPF to the Review Panel in September '84. This will include, at a minimum, a description of, and objective statements for, the planning elements and sub-elements. The above is of course based on the assumption that the priorities of Corporate Planning Division as set by senior management will remain unchanged.

DESCRIPTION:

Although the preparation of the OPF will be co-ordinated by the Corporate Planning Division, including the preparation of draft material, this does not mean that the Branches will not be involved in the development of the document. On the contrary, while development of the OPF, particularly in the initial stages, will largely draw on information already available, consultations will be held with the Branches at every step of the process. All levels from the ADMs down to the desk officers will be brought into the process as development of the OPF proceeds towards increasing levels of disaggregation. As well, senior management will be consulted and approval sought at regular intervals as progress is made.