

TRADE TRACKING SYSTEM

88/03/16

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1987

POST : ALGIERS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 335	15.00	20.00	1.05
FROM TERRITORIES	: 53	10.00	20.00	0.90
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 46	10.00	20.00	0.90
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	5.00	5.00	0.30
MISSIONS	: 2	5.00	8.00	0.39
OTHER	: 30	5.00	15.00	0.60
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 2	5.00	0.00	0.15
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 0	0.00	0.00	0.00
FROM TERRITORIES	: 0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 0	0.00	0.00	0.00
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	: 3	10.00	0.00	0.30
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 2	10.00	0.00	0.30
FROM OTHER GOV'T SOURCES- CONTACTS	: 6	5.00	10.00	0.45
- REPORTS	: 0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		3.00	0.00	0.09
LEAVE, PROFESSIONAL DEVELOP		10.00	2.00	0.36
J. SERVICE TO OTHER MISSION PROGRAMS		7.00	0.00	0.21
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 41
FROM TERRIT : 115

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 5

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 3