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April 7, 1933.

Dear Mr. Reford,

During the past session the University Museum Committee considered with some care the administration of the McCord Museum in all its aspects, having particular regard to the general museum plan suggested in the Fox Survey of last year. As a result, the Committee decided to assume full responsibility for all McCord Museum business and, under its authority, to entrust the ordinary management of the Museum to a small Executive sub-Committee which would be able to transact its affairs with the minimum expenditure of time and effort. This arrangement will relieve the McCord Committee as at present constituted of all the administrative work it has hitherto done, and will make the monthly meetings unnecessary.

But there are two sides of the life of the Museum that cannot be attended to by mere reorganization. One is the prosecution of a scholarly policy of collection, by which the Museum can continue to grow as a historical centre, valuable to students and to the general public in the dissemination of a truly historical appreciation of the life of our country. The other is the zeal and watchful support of those who have the interest of the Museum and University at heart and by their standing in the community and knowledge of its records are capable of assisting very materially in the expansion and use of the Museum. The maintenance of both these is essential to the Museum and in the past has been the peculiar office of its Committee.

In the future we hope very strongly that its members will continue this association with the Museum and form an Advisory Committee to whom the University may look for the same support as heretofore. In all questions in which expert knowledge and experience was required they would be appealed to, and I need hardly add that their suggestions and voluntary advice will always be welcome. Finally, a report would be submitted to the Committee at an annual meeting, summarizing the work done and describing fully the progress made during the previous year. It is my