

TRADE TRACKING SYSTEM

89/10/05

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 4 OF FISCAL YEAR 1988

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	237	35.50	18.75	1.46
FROM TERRITORIES :	8	3.50	14.50	0.65
B.VISITS TO CLIENTS IN TERRITORY :	10	5.50	3.50	0.25
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	2.00	2.50	0.14
MISSIONS :	2	0.50	0.75	0.04
CONFERENCE SEMINARS :	2	1.00	2.00	0.10
OTHER :	0	0.00	2.75	0.11
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	4.00	1.50	0.14
POST INITIATED :	3	2.00	0.00	0.04
E.COMMUNICATIONS ACTIVITIES :	4	2.50	20.00	0.85
F.INVESTMENT ENQUIRIES				
FROM CANADA :	9	3.00	3.00	0.18
FROM TERRITORIES :	4	4.00	1.25	0.13
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	3.00	11.25	0.51
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	7.50	0.35
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	1.00	0.25	0.03
HOST GOVERNMENT :	2	0.00	0.25	0.01
OTHER DEPARTMENT :	8	2.50	4.25	0.22
PROVINCES/MUNICIPALITIES :	16	3.50	1.50	0.13
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.50	0.75	0.24
LEAVE, PROFESSIONAL DEVELOP :		10.00	3.75	0.35
K.SERVICE TO OTHER MISSION PROGRAMS :		3.50	0.00	0.07
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 58
FROM TERRIT : 35

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 9

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 4