

09/09/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1992

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5934	15.60	26.81	24.16
FROM TERRITORIES :	7240	8.46	17.57	14.95
B. VISITS TO CLIENTS IN TERRITORY :	1458	9.70	8.24	9.88
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	58	2.76	4.47	4.11
MISSIONS :	106	7.20	4.18	6.15
CONFERENCE SEMINARS :	88	4.00	1.93	3.18
OTHER :	89	1.46	1.60	1.71
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	232	4.82	1.63	3.41
POST INITIATED :	411	6.00	2.98	4.82
E. COMMUNICATIONS ACTIVITIES :	92	1.42	0.36	0.93
F. INVESTMENT ENQUIRIES				
FROM CANADA :	282	2.38	1.37	2.03
FROM TERRITORIES :	499	2.34	1.90	2.33
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	237	0.48	2.95	2.04
CONNECTIONS ARRANGED :	204	0.18	1.63	1.09
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		3.10	1.52	2.48
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	213	0.88	1.16	1.15
HOST GOVERNMENT :	298	1.88	0.80	1.43
OTHER DEPARTMENT :	502	3.16	2.01	2.81
PROVINCES/MUNICIPALITIES :	372	2.70	2.03	2.59
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		8.24	1.90	5.28
LEAVE, PROFESSIONAL DEVELOP :		5.86	5.06	6.02
K. SERVICE TO OTHER MISSION PROGRAMS :		4.14	0.65	2.47
L. TOURISM PROGRAM ACTIVITIES :		3.24	7.14	5.98
***** TOTALS *****		100.00	99.89	111.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	477
	FROM TERRIT :	475
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	1729
	FROM TERRIT :	2102
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		208
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	50
	-LOCALLY ENGAGED :	61