



3.3 YOUR COMPANY PROFILE

- *Provide a brief profile of your company which addresses the topics listed in the following table.*

YOUR COMPANY PROFILE Table of Contents	
✓	Basic identifying material about your company such as corporate name, address, telephone, facsimile and Internet numbers.
✓	A brief summary of your products and/or service lines.
✓	A brief history of the business to date including current ownership, predecessor companies and other relevant information.
✓	The names of officers and directors of the company including business and professional biographical sketches.
✓	The number of people employed and their major areas of activity.
✓	A summary of financial information including sales by major product or business lines or by areas of activity.

- *A company brochure or an annual report may also be useful as supplementary information.*