

MON	31 MAY	TUE	1 JUNE	WED	2 JUNE	THU	3 JUNE	FRI	4 JUNE	SAT	5 JUNE
<ul style="list-style-type: none"> – OCCUPATIONAL HEALTH AND SAFETY: MINUTES – LEAVE AND MONTHLY ATTENDANCE REPORT 		<ul style="list-style-type: none"> – CURRENCY CONVERSION: EXCHANGE RATE SUMMARY – IMMIGRATION: MONTHLY OPERATIONAL REPORT – OVERTIME – FINANCE: VERIFICATION OF CASH ACCOUNT OR PETTY CASH ADVANCE – LES: OEDUCTION SHEETS – TOURISM: BUDGET EXPENDITURE REPORT 				<ul style="list-style-type: none"> – TELECOMMUNICATIONS: CERTIFICATE OF DESTRUCTION 		<ul style="list-style-type: none"> – FINANCE: REMITTANCE STATEMENT – FINANCE: TELEGRAPHIC INPUT DATA 			
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	
										SUN	6 JUNE