

ADMINISTRATIVE SUPPORT CATEGORYClerical & Regulatory Group, Page 65

The increase of women at the entry level of the group is partially attributable to wives of rotational employees entering the Department with the prospect of being assigned overseas with their spouses. Shifts in distribution occurred mainly at the 2, 3 and 4 levels.

Promotions within the group numbered 60, affecting 28 men and 32 women. Nine men and 11 women were promoted to officer groups in the Administrative and Foreign Service Category; five men and six women to the Technical Category. Two women moved out to another Administrative Support Group, while four women entered the group from another Administrative Support Group.

The relocation of a section of Passport Office to Sydney, Nova Scotia, is now projected for 1981.

Communications Group, Page 66

The participation rate of women in this group has dropped owing to the retirements of two CM-4s, the promotion of a CM-7 to the AS-3 level and an error in last year's computer printout which indicated the wrong sex for another CM-4. There has been no recruitment activity associated with this group since 1976.

There were the following promotions within the group:

	<u>MEN</u>	<u>WOMEN</u>
CM-3 to 4	1	1
CM-4 to 5	6	2
CM-6 to 7	1	-
TOTAL	8	3

Data Processing Group: Data Conversion Sub-Group, Page 67

The size of this group has doubled with the addition of one women at the 6 level. Both employees were originally in the CR group in the Department.

Data Processing Group: Production Sub-Group, Page 68

There is one additional man in this all-male group, a seasonal employee now on indeterminate employment.