

Section 2: Creating a Notebook

	A	B	C	D	E	F	G
1							
2			Bob's Boats				
3			Sales Report				
4							
5			1995	1996	1997	Region Totals	
6							
7	REGION 1		1024	1000	989	3013	
8	REGION 2		2599	500	798	3897	
9	REGION 3		3456	1000	723	5179	
10	REGION 4		5647	4536	890	11073	
11	REGION 5		9284	890	1000	11174	
12	Yearly Total		22010	7926	4400	34336	
13							

Figure 2-8: The Completed Spreadsheet