


SCOPE: The study will examine the current operational situation and identify improvement opportunities, as well as detailing the advantages of automation where suitable applications are evident. The possible interface with other established systems, ie: PMIS, FMIS, will be investigated.

The client contact in this study is Mr. D. Osborne, and he will be kept informed of the study progress on a regular basis.

METHOD OF STUDY


1. Gather data, interview staff, document present systems and procedures.
2. Identify problem areas.
3. Analyze the collected data, determine which processes should be automated.
4. Develop recommendations.
5. Prepare report.



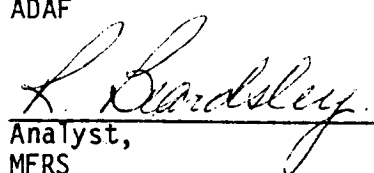
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