

12. Missionaries on the field are required to send annual and quarterly reports to the Field Corresponding Secretary, and the action of the Board of Managers or its Executive Committee will be communicated to them through that Secretary, and no other instructions are to be considered as official.

13. The Treasurers in the mission fields, both home and foreign, are instructed to forward receipts for remittances to Treasurer, and a statement of balance on hand with the number of pupils in residence, quarterly to the Corresponding Secretary and Treasurer, and a full statement annually, properly signed and audited, in time to insure its arriving before the first of October of each year.

14. All Mission Treasurers shall forward their estimates, properly approved, to the Corresponding Secretary in time to insure their arriving on or before the first of October of each year.

15. Missionaries shall not exceed in expenditure the amount appropriated by the Board of Managers. Emergencies arising during the year can be met only by application to the Executive Committee.

16. If any money be not required for the object for which it was appropriated, it may be used for any other purpose which the Mission Council may recommend and the Board or its Executive approve, and any surplus funds from native sources may be used under the direction of the Mission Council. If any surplus funds remain in the mission treasuries from unused appropriations, exchange, or any other source, they must be reported in the annual statement.

17. Each missionary must report to the Field Corresponding Secretary the date of her arrival on the mission field to which she has been appointed; her salary begins that day and all allowance for travelling expenses ceases. A detailed statement of her travelling expenses and the balance in hand, must be handed to the Treasurer of her specific field, taking a receipt therefor.

18. The furlough for missionaries sent out under the direction and control of the Board of the Woman's Missionary Society, shall be for one year, with travelling expenses home and \$300 salary.

19. Where there is an Advisory Committee in connection with a mission field or home, the matron or missionary in charge shall consult it in all matters pertaining to the efficiency of the work under her care. The annual and quarterly statements shall be submitted to said Committee for its approval, and the estimates for the coming year shall receive its endorsement, being signed by the Secretary of said Committee, as well as by the Treasurer of that specific mission field or home.

20. The Secretary of each mission field or home must send to the Home Corresponding Secretary of the Board a yearly list of Bible-women, supported students and orphans in October, after the opening of the schools.

21. Each mission is a little community in which the will of the majority should rule. Each member of it should do her utmost to