

Risk Name & Event <i>"There is a risk that..."</i>	Risk Mitigations
Risk 7: Records & Knowledge Management Corporate information and knowledge will be lost and / or will not be re-absorbed into the department.	• Introduce formal transition / hand-over procedures (including documents/records). • Consider bringing in rotational positions to Corporate Functions (e.g. CS, FS, HR) in shadow positions rather than having positions with key delivery responsibilities. • Engage DGs and Directors to influence priority of this risk. • Information management • Better leverage administrative staff to do records/information management. • Create an awareness program of the importance of records management and promulgate the records and knowledge management policy. Communicate that records and knowledge management is every individual's responsibility. • Using results of pilots and other activities, implement system that matches the business processes/information management requirements of different divisions/units of DFAIT. • Train employees to understand obligations and expectations under ATIP • Knowledge management • Understand/survey where knowledge resides within the organization, as a starting point to creating a knowledge management strategy. • Investigate capacity/capability/mechanism for DFAIT to become a Centre of Excellence for policy related to foreign affairs and international trade issues. • Establish a continual training program as part of re-orientation/orientation.
Risk 8: Process and Control Compliance Established processes and controls may be circumvented.	• Introduction of some level of flexibility in terms of following policies and procedures when it is not possible to comply due to environmental conditions
Risk 9: Program Delivery / Transformation DFAIT may not successfully integrate a program delivery orientation into the Department's culture and processes.	• Innovation and knowledge transfer: • Introduce a program committee that meets to share best practices etc. in program delivery.
Risk 10: Partner Alignment Objectives or activities of partners may not be aligned with DFAIT's policy and operational objectives.	• Demonstrate DFAIT's policy leadership through quality of policy and value added offered by the department. • Ownership of "aiming point": Demonstrate ownership and leadership over the overall context to try to gain buy-in and a following from partners. • Consultation with partners. Develop the forums for consultation and dialogue (at the sufficient organizational level and with sufficient partners). • Keep informed of what is coming down the pipeline to be able to deal with it as it comes.