

MON	1 JAN	TUE	2 JAN	WED	3 JAN	THU	4 JAN	FRI	5 JAN	SAT	6 JAN	
NEW YEAR'S DAY		<ul style="list-style-type: none"> - CURRENCY CONVERSION: EXCHANGE RATE SUMMARY REPORT BY HOM (MONTHLY) - B - CURRENCY CONVERSION: MONTHLY CURRENCY EXCHANGE RATE REPORT BY EMPLOYEES - B - LES: PAY LIST AND SALARY DEDUCTION SHEET FOR LOCALLY-ENGAGED CANADIANS - B - OVERTIME - B - LEAVE AND ATTENDANCE REPORT - B 				<ul style="list-style-type: none"> - TECHNICAL SECURITY: CERTIFICATE OF DESTRUCTION - C 		<ul style="list-style-type: none"> - FINANCE: REMITTANCE STATEMENT - D - FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - D 				
												EVENING
												SUN
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING		

A - As required reports

B - Reports that ALL missions must provide on a regular basis

C - Reports that small missions are NOT expected to complete

D - Reports to be completed by the Hub