

of books and apparatus for the said School, for the above term of — years.

I have farther to acquaint you that the above sum of — has, during the current year, been expended in the payment of (a Teacher or Teachers) and in the purchase of books and apparatus for said Model School, and therefore request that you would lay our claim for the sum granted by the Legislature toward the support of such Schools, before the Governor, with the least possible delay, that His Excellency's warrant may issue in favor of the Superintendent of said (District or County) for a sum equal to half the amount so expended, so that the same may be received and expended during the current year, as the law directs.

I am, sir, &c. &c. &c.,

A — B —,

(Dist. Clk., or Clk. of the Court Wardens.)

N. B.—The above application is recommended to be sent through the Education office in order that it may be accompanied with the information necessary to enable His Excellency to grant his warrant without farther inquiry or delay, and also that the sums thus granted may be known in that office, in order to their being taken from the Provincial grant previous to the annual apportionment.

### INSTRUCTIONS.

The following additional instructions for the better organization and government of Common Schools, are given under the sanction of the sixth Section of the School Act, and recommended to be carried out by Superintendents, Trustees and Teachers, in so far as practicable.

1st. That every alternate Saturday should be a holiday in the School.

2nd. That there should be a Vacation for eight days at Christmas, and another of one week at Easter, annually.

3rd. That there should be a Vacation for two weeks, at such time as the District or County Superintendent may annually direct, during some part of the quarter ending on the 30th of September.

4th. That Teachers should not be obliged to make up the time thus given, nor should their Salaries be diminished on account of these Vacations.

5th. That Superintendents when visiting the Schools shall