

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1989

90/04/05

POST : BAGHDAD

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	166	18.00	28.00	0.46
FROM TERRITORIES :	32	9.00	5.00	0.14
B. VISITS TO CLIENTS IN TERRITORY :	59	14.00	18.00	0.32
C. EXPORT/TRADE/POLICY FAIRS :	1	24.00	31.00	0.55
PROJECTS AND EVENTS MISSIONS :	2	13.00	3.00	0.16
CONFERENCE SEMINARS :	2	2.00	0.00	0.02
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	3	1.00	2.00	0.03
POST INITIATED :	2	2.00	0.00	0.02
E. COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	0	0.00	0.00	0.00
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	3	0.00	2.00	0.02
HOST GOVERNMENT :	1	1.00	0.00	0.01
OTHER DEPARTMENT :	3	1.00	2.00	0.03
PROVINCES/MUNICIPALITIES :	0	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		4.00	0.00	0.04
LEAVE, PROFESSIONAL DEVELOP :		8.00	9.00	0.17
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	0.00	0.03
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 49
FROM TERRIT : 81

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1