

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

87/12/23

WORLD TOTALS

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 27807	15.19	26.23	86.70
FROM TERRITORIES	: 28263	8.79	19.06	58.34
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 7267	9.92	9.69	41.00
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 322	2.63	5.86	17.80
MISSIONS	: 435	4.50	4.74	19.32
OTHER	: 467	2.92	3.56	13.56
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 1133	4.11	3.36	15.62
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 960	1.63	1.11	5.74
FROM TERRITORIES	: 2030	2.70	2.25	10.36
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 368	0.84	0.85	3.55
CONNECTIONS ARRANGED	: 227	0.52	0.58	2.31
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 93	2.08	0.70	5.81
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 1990	4.18	2.10	13.11
FROM OTHER GOV'T SOURCES- CONTACTS	: 3134	4.23	2.97	15.06
- REPORTS	: 807	1.87	1.49	7.04
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		10.87	2.37	27.61
LEAVE, PROFESSIONAL DEVELOP		16.65	10.65	57.01
J. SERVICE TO OTHER MISSION PROGRAMS	:	6.25	2.38	18.03
***** TOTALS *****		99.88	99.95	417.97

NUMBER OF BUSINESS VISITORS FROM CANADA : 6062  
FROM TERRIT : 11283

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1026

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 208  
- LOCALLY-ENGAGED : 210