

04/03/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1993

POST : HONG KONG

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	524	25.00	24.75	1.49
FROM TERRITORIES :	460	17.50	19.75	1.14
B.VISITS TO CLIENTS IN TERRITORY :	199	9.00	11.50	0.64
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	2	5.00	0.00	0.10
MISSIONS :	31	20.00	3.25	0.53
CONFERENCE SEMINARS :	3	2.50	10.00	0.45
OTHER :	5	0.00	2.00	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	1	0.00	0.75	0.03
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	5	0.00	3.50	0.14
F.INVESTMENT ENQUIRIES FROM CANADA :	16	0.00	6.25	0.25
FROM TERRITORIES :	23	0.00	3.75	0.15
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	2	1.00	0.00	0.02
HOST GOVERNMENT :	19	5.00	2.00	0.18
OTHER DEPARTMENT :	31	9.00	0.75	0.21
PROVINCES/MUNICIPALITIES :	20	1.00	4.00	0.18
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	5.25	0.31
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	2.50	0.10
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	34
FROM TERRIT :	42
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	126
FROM TERRIT :	116
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	8
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	4