

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

SUB-REGION: NORTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	1952	22.81	26.46	7.09
FROM TERRITORIES :	1725	8.93	24.07	4.56
B. VISITS TO CLIENTS IN TERRITORY :	628	14.06	10.23	3.58
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	37	5.18	2.53	1.16
MISSIONS :	51	8.62	10.92	2.80
CONFERENCE SEMINARS :	24	2.50	1.46	0.59
OTHER :	7	0.50	0.46	0.14
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	23	1.25	1.15	0.35
POST INITIATED :	69	4.06	2.30	0.95
E. COMMUNICATIONS ACTIVITIES :	60	1.87	0.69	0.39
F. INVESTMENT ENQUIRIES				
FROM CANADA :	50	0.37	2.15	0.34
FROM TERRITORIES :	48	0.62	2.00	0.36
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	26	0.37	0.38	0.11
CONNECTIONS ARRANGED :	17	0.12	0.46	0.08
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		4.50	0.00	0.72
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	107	0.93	2.38	0.46
HOST GOVERNMENT :	119	1.75	2.76	0.64
OTHER DEPARTMENT :	118	4.93	1.15	0.94
PROVINCES/MUNICIPALITIES :	108	3.25	1.84	0.76
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		6.25	2.38	1.31
LEAVE, PROFESSIONAL DEVELOP :		2.31	3.38	0.81
K. SERVICE TO OTHER MISSION PROGRAMS :		2.25	0.76	0.46
L. TOURISM PROGRAM ACTIVITIES :		2.50	0.00	0.40
***** TOTALS *****		99.93	99.91	29.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 646
FROM TERRIT : 983

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 102

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 16
- LOCALLY-ENGAGED : 13