

02/06/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : ISLAMABAD

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A. EXPORT/TRADE/POLICY ENQUIRIES	FROM CANADA : 249	5.00	10.00	0.35
	FROM TERRITORIES : 1274	5.00	13.33	0.45
B. VISITS TO CLIENTS IN TERRITORY	: 209	15.00	10.00	0.45
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS	FAIRS : 1	0.00	1.66	0.05
	MISSIONS : 5	5.00	15.00	0.50
	CONFERENCE SEMINARS : 2	10.00	3.33	0.20
	OTHER : 3	5.00	10.00	0.35
D. COMMERCIAL* ECONOMIC REPORTS	HQ REQUESTED : 1	5.00	0.00	0.05
	POST INITIATED : 21	10.00	10.00	0.40
E. COMMUNICATIONS ACTIVITIES	: 5	0.00	0.00	0.00
F. INVESTMENT ENQUIRIES	FROM CANADA : 10	0.00	0.00	0.00
	FROM TERRITORIES : 45	0.00	1.66	0.05
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 0	0.00	0.00	0.00
	CONNECTIONS ARRANGED : 0	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST	: 8.00	2.66	0.16	
I. SERVICE REQUESTS FM GOV'T SOURCES	NGO : 0	0.00	0.00	0.00
	HOST GOVERNMENT : 11	5.00	3.33	0.15
	OTHER DEPARTMENT : 8	10.00	1.66	0.15
	PROVINCES/MUNICIPALITIES : 2	0.00	1.66	0.05
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.00	10.00	0.38
	LEAVE, PROFESSIONAL DEVELOP :	4.00	2.33	0.11
K. SERVICE TO OTHER MISSION PROGRAMS	: 5.00	3.33	0.15	
L. TOURISM PROGRAM ACTIVITIES	: 0.00	0.00	0.00	
***** TOTALS *****		100.00	99.95	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA : 13
	FROM TERRIT : 43
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA : 91
	FROM TERRIT : 307

NUMBER OF PEMD APPLICATIONS COMMENTED ON	: 3
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NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED : 1
	-LOCALLY ENGAGED : 3