

Sec. 56. Forms of ship's reports are supplied, printed in blue, to be used only when the *whole* of the cargo is free by reason of previous payment of tolls or otherwise. When part of the cargo is free, and part liable to tolls, the form printed in black is to be used, and in such cases the tolls from which the free cargo has been exempted, together with the quantity of such article, are to be entered in red ink, and reference is to be made to the number of the Welland or St. Lawrence LET PASS, under which they previously paid tolls.

Sec. 57. One copy of the ship's report is to be forwarded by first mail to this department. The duplicate is to be attached to the counterpart of the corresponding LET PASS, so as to form a book of vouchers for his subsequent reference. This, with the cash book and hydraulic rents' ledger, will be the only books which he will in future be required to keep.

Sec. 58. So soon as the LET PASS has been stamped and signed, he will enter the amount of tolls received in his cash book, inserting the date and number of LET PASS in the columns provided for that purpose.

Sec. 59. Masters of vessels passing a collector's office on LET PASSES issued by other collectors, must exhibit them to him. He will satisfy himself that the lading of the ship is the same as specified in the LET PASS, and endorse the fact of such examination on the back thereof thus: "*seen*" and signature. He will retain such passes as terminate at his station. The LET PASSES so collected are to be stamped (but not necessarily signed), with his official stamp, using "up" or "down," according to the direction in which the vessel is passing, and they are then to be transmitted to this department by first mail.

Sec. 60. LET PASSES may be issued at any office for the full voyage of the vessel to which they refer. That is, a LET PASS may be issued at Port Colborne or any other office on the Welland Canal, to pass a vessel through to Montreal. Similarly a LET PASS may be issued at Montreal to pass a vessel to Lake Erie or to Ottawa; at Ottawa or Grenville to pass a vessel through to Lake Champlain, or at St. Johns to pass a vessel through to Ottawa. But you will observe that LET PASSES are only to be issued to vessels, barges, etc., as far as such vessels, &c., are to proceed with cargo intact, that is, without transshipment. In all such cases the Collector issuing the LET PASS, will be responsible for collecting the whole amount of tolls to which the vessel and cargo are liable for passing through the canals named, and the LET PASSES so issued must be examined and endorsed as required in paragraph 59, before the vessel is allowed to pass into each succeeding canal.

No return LET PASSES are to be issued; except in the cases of season passes as provided for in section No. 10; without special authority from the Department of Railways and Canals.

Sec. 61. When vessels clear at Port Colborne, intending to proceed as far as Kingston, the cargo to be transhipped, thence to Montreal, the LET PASS is only to be made out for Port Dalhousie.