

November 18th, 1930.

Miss Treleaven,
Private Secretary to
Mr. E. W. Beatty.

Dear Miss Treleaven,

The Principal, who is in New York to-day to attend a meeting of the Board of Trustees of the Carnegie Foundation, asked me to send the enclosed draft down to you, with the request that you place it before the Chancellor.

It is a memorandum which he proposes sending to each Dean and to all the heads of the various Schools connected with the University, and he would be glad to have Mr. Beatty's comments.

The Principal will be in his office again on Thursday morning.

Yours faithfully,

Secretary to the Principal