

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1990

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	5703	16.82	26.96	11.96
FROM TERRITORIES :	7146	10.82	22.93	9.37
B.VISITS TO CLIENTS IN TERRITORY :	1724	10.17	11.13	5.68
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	17	4.08	3.96	2.13
MISSIONS :	133	8.43	8.33	4.44
CONFERENCE SEMINARS :	35	3.08	1.60	1.19
OTHER :	152	3.30	1.30	1.15
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	131	3.21	2.13	1.38
POST INITIATED :	243	5.91	2.70	2.17
E.COMMUNICATIONS ACTIVITIES :	65	1.82	0.36	0.53
F.INVESTMENT ENQUIRIES				
FROM CANADA :	143	1.47	1.00	0.64
FROM TERRITORIES :	163	1.34	1.00	0.61
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	28	0.30	0.23	0.14
CONNECTIONS ARRANGED :	6	0.13	0.10	0.06
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		4.43	0.16	1.07
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	111	1.82	0.70	0.63
HOST GOVERNMENT :	89	0.95	1.10	0.55
OTHER DEPARTMENT :	214	2.47	1.90	1.14
PROVINCES/MUNICIPALITIES :	157	2.08	1.90	1.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.73	2.16	2.43
LEAVE, PROFESSIONAL DEVELOP :		5.69	4.06	2.53
K.SERVICE TO OTHER MISSION PROGRAMS :		3.65	0.90	1.11
L.TOURISM PROGRAM ACTIVITIES :		0.17	3.33	1.04
***** TOTALS *****		99.87	99.94	53.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 1322
FROM TERRIT : 2128

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 128

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 23
- LOCALLY-ENGAGED : 30