

of the expanding cultural relations programme.

h) Federal-Provincial Relations

The Division is working on an outline of its special needs which will be taken up in Phase II.

i) Interdepartmental Committee on External Relations (ICER)

The Country Programme exercise coincided with the Departmental survey. It is already clear that the development of country data banks as discussed in paragraphs 106 to 109, and other Level III and IV activities, will be very pertinent to country programming. It is proposed to explore further the potential of automation processes with the ICER Secretariat in Phase II.

The "Independent" Systems

57. For the purpose of discussing the independent "users", Category C identified in paragraph 21, a practical approach is to make use of the definition of non-substantive employed in the annual electronic data processing report submitted to the Treasury Board in November, 1974. This read as follows:

" b) ..... those projects that administratively support the Department in the formulation or carrying out of Canadian foreign policy, in such areas as finance, personnel, telecommunications or the passport office. The data used in these projects is referred to as "non-substantive" because it has no direct bearing on the formulation or carrying out of Canadian foreign policy."

58. Within the area covered by this definition a number of automated processes are already in use, are under development or are being considered. The principal areas of interest in this respect are:

- a) Message Switch
- b) Passport Office
- c) Payroll
- d) Departmental and post accounts
- e) Automated cataloguing in the Library
- f) Data bank for Canada-based personnel
- g) Control of personnel allowances under the Foreign Service Directives
- h) Data bank for locally-engaged staff abroad
- i) Materiel and property management inventories

59. It is not proposed that the present project should disturb or otherwise affect these independent systems. However, it seems advisable to