

MON	6 DEC	TUE	7 DEC	WED	8 DEC	THU	9 DEC	FRI	10 DEC	SAT	11 DEC
		<ul style="list-style-type: none"> - TELECOMMUNICATIONS: MONTHLY TRAFFIC REPORT - B - TELECOMMUNICATIONS: COMMUNICATION SERVICES EXPENDITURES - B - CONSULAR: CONSULAR REPORT (COMIS) - B - PASSPORT: ACCOUNTABILITY REPORT - A - PASSPORT: BAD RECORD REPORT - C - PASSPORT: MONTHLY REGISTER OF PASSPORT SERVICES - B - PASSPORT: LABEL INVENTORY AND RECORD OF ISSUES - B - PASSPORT: ISSUE REPORT - C - FINANCE: MONTHLY MISSION FINANCIAL RETURN - B 	<ul style="list-style-type: none"> - FINANCE: COLLECTION OF SHELTER COSTS - A 			<ul style="list-style-type: none"> - FINANCE: REMITTANCE STATEMENT - B - FINANCE: TELEGRAPHIC INPUT FINANCIAL DATA - B 					
										EVENING	
										SUN	12 DEC
EVENING		EVENING		EVENING		EVENING		EVENING		EVENING	

A = As required reports **B** = Reports which ALL missions must provide on a regular basis **C** = Reports which small missions are NOT expected to complete