

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

B7/09/18

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : OSAKA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 141	5.00	10.00	0.30
FROM TERRITORIES	: 219	5.00	15.00	0.40
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 31	10.00	10.00	0.40
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	5.00	5.00	0.20
MISSIONS	: 16	10.00	20.00	0.60
OTHER	: 15	5.00	0.00	0.10
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 33	5.00	0.00	0.10
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 36	5.00	5.00	0.20
FROM TERRITORIES	: 14	15.00	15.00	0.60
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA				
CONNECTIONS ARRANGED	: 1	5.00	0.00	0.10
	: 0	5.00	0.00	0.10
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	: 0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 18	5.00	5.00	0.20
FROM OTHER GOV'T SOURCES- CONTACTS	: 27	5.00	10.00	0.30
- REPORTS	: 14	0.00	5.00	0.10
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.	: 5.00	0.00	0.10	
LEAVE, PROFESSIONAL DEVELOP	: 5.00	0.00	0.10	
J. SERVICE TO OTHER MISSION PROGRAMS	: 5.00	0.00	0.10	
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 136
FROM TERRIT : 243

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 2

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2