

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : MUNICH

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME PERSON-QTR |
|---|--------|----------------|---------|--------------------------|
| | | CANADA | LOC-ENG | |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 319 | 11.33 | 14.00 | 0.76 |
| FROM TERRITORIES : | 427 | 7.00 | 17.66 | 0.74 |
| B.VISITS TO CLIENTS IN TERRITORY : | 226 | 10.00 | 15.66 | 0.77 |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS : | 5 | 0.00 | 6.66 | 0.20 |
| MISSIONS : | 1 | 1.00 | 0.00 | 0.03 |
| CONFERENCE SEMINARS : | 3 | 0.33 | 0.33 | 0.02 |
| OTHER : | 3 | 0.00 | 0.66 | 0.02 |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 5 | 2.33 | 0.33 | 0.08 |
| POST INITIATED : | 35 | 4.33 | 9.66 | 0.42 |
| E.COMMUNICATIONS ACTIVITIES : | 25 | 5.00 | 0.00 | 0.15 |
| F.INVESTMENT ENQUIRIES FROM CANADA : | 10 | 1.66 | 2.33 | 0.12 |
| FROM TERRITORIES : | 12 | 4.66 | 1.66 | 0.19 |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 0 | 0.00 | 0.00 | 0.00 |
| CONNECTIONS ARRANGED : | 0 | 0.00 | 0.00 | 0.00 |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST : | | 0.00 | 10.33 | 0.31 |
| I.SERVICE REQUESTS FM GOV'T SOURCES NGO : | 1 | 0.66 | 0.00 | 0.02 |
| HOST GOVERNMENT : | 3 | 1.66 | 0.00 | 0.05 |
| OTHER DEPARTMENT : | 59 | 2.66 | 4.66 | 0.22 |
| PROVINCES/MUNICIPALITIES : | 24 | 4.00 | 1.33 | 0.16 |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 9.00 | 1.00 | 0.30 |
| LEAVE, PROFESSIONAL DEVELOP : | | 13.66 | 13.66 | 0.82 |
| K.SERVICE TO OTHER MISSION PROGRAMS : | | 20.66 | 0.00 | 0.62 |
| L.TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 99.94 | 99.93 | 6.00 |

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| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : | 3 |
| FROM TERRIT : | 2 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : | 11 |
| FROM TERRIT : | 12 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON : | 2 |
| NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : | 3 |
| -LOCALLY ENGAGED : | 3 |