

20/10/93

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1993

SUB-REGION: WEST EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6062	14.90	23.50	21.37
FROM TERRITORIES :	6445	7.38	16.44	13.61
B.VISITS TO CLIENTS IN TERRITORY :	1320	10.38	6.66	8.77
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	62	2.09	4.63	3.84
MISSIONS :	73	3.43	4.03	4.05
CONFERENCE SEMINARS :	85	2.06	1.77	2.03
OTHER :	63	2.84	2.01	2.52
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	211	3.97	1.95	2.98
POST INITIATED :	305	7.34	2.41	4.75
E.COMMUNICATIONS ACTIVITIES :	145	1.79	1.19	1.54
F.INVESTMENT ENQUIRIES				
FROM CANADA :	227	2.86	2.41	2.78
FROM TERRITORIES :	388	3.50	3.50	3.75
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	287	1.25	3.15	2.54
CONNECTIONS ARRANGED :	125	0.75	1.60	1.34
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		2.90	2.61	2.93
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	174	1.31	1.17	1.32
HOST GOVERNMENT :	186	1.77	0.84	1.31
OTHER DEPARTMENT :	415	3.02	3.07	3.27
PROVINCES/MUNICIPALITIES :	281	2.65	2.30	2.62
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		11.54	2.00	6.34
LEAVE, PROFESSIONAL DEVELOP :		6.22	6.58	6.89
K.SERVICE TO OTHER MISSION PROGRAMS :		4.06	0.66	2.21
L.TOURISM PROGRAM ACTIVITIES :		1.88	5.41	4.24
***** TOTALS *****		99.89	99.89	107.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 461  
FROM TERRIT : 233

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 1457  
FROM TERRIT : 1797

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 186

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 46  
-LOCALLY ENGAGED : 63